



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	2018-11-07 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time	
Open Agenda	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

ITEM No.:
EE-19.

TITLE:
Recommendation of \$500,000 or Greater - 19-010V - Travel Agency and Tour Operation Services

REQUESTED ACTION:
Approve the recommendation to award the above contract. Contract Term: January 1, 2019 through December 31, 2021, 3 Years; User Department: District-wide; Award Amount \$1,605,000; Awarded Vendor(s):15; Small/Minority/Women Business Enterprise Vendor(s): Feat Travel Inc.; Sonshine Educational Tours, Inc. See Supporting Docs for continuation of Requested Action.

SUMMARY EXPLANATION AND BACKGROUND:
The School Board of Broward County, Florida, received eighteen (18) proposals for RFP 19-010V. Schools and departments will be able to use any of the authorized vendors to organize educational travel packages, including airfare, charter buses, and hotel accommodations. This Bid is also used for teacher recruitment and grant-funded travel. It also allows vendors to be added to the list each year during the contract term.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction
 Goal 2: Continuous Improvement
 Goal 3: Effective Communication

FINANCIAL IMPACT:
The estimated financial impact will be \$1,605,000. The funding source will come from various locations' operating budgets and grants. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

EXHIBITS: (List)
(1) Continuation of Requested Action (2) Executive Summary (3) Agreements - 15 (4) Recommendation Tabulation (5) Financial Analysis Worksheet (6) Evaluation Score Sheet

BOARD ACTION:

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:	
Name: Alan Strauss	Phone: 754-321-3810
Name: Mary C. Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Electronic Signature

Approved In Open Board Meeting On: _____

By: _____
School Board Chair